

# Arizona SAR III Task Book

---



## AZ SAR III

Rev: 2 (11/20)

---

### **Task Book Assigned To:**

Candidate's Name/Unit #: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### **Task Book Initiated By:**

Official's Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Date Initiated: \_\_\_\_\_

**ASARCA Task book for the position of: AZ SAR III**

# Arizona SAR III Task Book

---

## **Task Book Overview**

The AZ SAR III Task Book is designed as a recommended standard for all new Arizona Search & Rescue volunteers. It is meant to provide a foundation of training.

Upon completion of this task book, the candidate will be awarded the AZ SAR III status, signifying the training level of the individual.

Tasks within the Position Task Book (PTB) are numbered sequentially; however, the numbering does NOT indicate the order in which the tasks need to be performed or evaluated.

The bullets under each numbered task are examples or indicators of items or actions related to the task, or minimum requirements for the course to be qualifying to meet standards. The purpose of the bullets is to assist the evaluator in evaluating the candidate, or as a reference for the candidate to adhere to the suggested course standards. The bullets are not all-inclusive. Evaluate and initial ONLY the numbered tasks. DO NOT evaluate and initial each individual bullet.

## **INSTRUCTIONS FOR THE POSITION TASK BOOK EVALUATION RECORD**

### **Evaluation Record #**

Each evaluator/instructor will need to generate an evaluation record for each event/incident/training where tasks are being signed off. The evaluation records should be numbered sequentially. One or more tasks may be signed off by an evaluator/instructor for a given evaluation record and corresponding event/incident/training. ASARCA approved evaluators/instructors only shall complete the next open box on the evaluation record page and write the corresponding record #, date, and location and instructor information in the appropriate columns of the PTB. Only tasks completed in a satisfactory manner will be given an evaluation record and signed off. Those tasks not completed in a satisfactory manner will be referred to the agency coordinator for re-evaluation.

### **Final Evaluators Verification**

Upon satisfactory completion of all tasks in the PTB the candidate can submit it to their agency SAR coordinator. The SAR coordinator will then complete the Final Evaluator's Verification page and submit the PTB to the ASARCA Standards Committee.

# Arizona SAR III Task Book

Task	Eval Record # / Certificate	Date Completed	Location & Instructor Info
<b>Initial SAR Education</b>			
<b>1. Complete an approved ASARCA Basic Search &amp; Rescue Academy</b> <ul style="list-style-type: none"> <li>• Minimum 16 hours</li> <li>• Includes training blocks on bloodborne pathogens, risk management, tracking, search theory, navigation, etc.</li> </ul>			
<b>2. Complete and present certificate for IS-100. Applicant must take the most current version of the course at time of completion.</b>			
<b>3. Complete and present certificate for IS-700. Applicant must take the most current version of the course at time of completion.</b>			
<b>4. Present 24-hour search pack-see Attachment 1. Pack should address:</b> <ul style="list-style-type: none"> <li>• Survival</li> <li>• First Aid</li> <li>• Navigation</li> <li>• SAR</li> <li>• Personal needs</li> </ul>			
<b>Incident Command System Introduction</b>			
<b>5. Establish and maintain positive interpersonal and interagency working relationships. This should be completed in the context of an actual mission-wildland fire, search and rescue, emergency or non-emergency event, etc.-or in a large incident training mission event.</b>			
<b>6. Apply the ICS.</b> <ul style="list-style-type: none"> <li>• State individual's chain of command.</li> <li>• Discuss ICS forms relevant to position-IAP and 214 forms.</li> </ul>			

Notes:

# Arizona SAR III Task Book

---

**Evaluation Record # \_\_\_\_\_ Evaluator/Instructor Name: \_\_\_\_\_**

Evaluator/Instructor Home Agency: \_\_\_\_\_

Incident/Event: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_

---

---

**Evaluation Record # \_\_\_\_\_ Evaluator/Instructor Name: \_\_\_\_\_**

Evaluator/Instructor Home Agency: \_\_\_\_\_

Incident/Event: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_

---

---

**Evaluation Record # \_\_\_\_\_ Evaluator/Instructor Name: \_\_\_\_\_**

Evaluator/Instructor Home Agency: \_\_\_\_\_

Incident/Event: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_

---

---

**Evaluation Record # \_\_\_\_\_ Evaluator/Instructor Name: \_\_\_\_\_**

Evaluator/Instructor Home Agency: \_\_\_\_\_

Incident/Event: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_

---

---

**Evaluation Record # \_\_\_\_\_ Evaluator/Instructor Name: \_\_\_\_\_**

Evaluator/Instructor Home Agency: \_\_\_\_\_

Incident/Event: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_

---

---

# Arizona SAR III Task Book

---

## Verification/Certification of Completed Task Book for the Position of:

**AZ SAR III**

### Final Evaluator's Verification

*To be completed **ONLY** when you are recommending the candidate for certification.*

I verify that (candidate name) \_\_\_\_\_ has successfully performed as a candidate by demonstrating all tasks for the position listed above and should be considered for certification in this position. All tasks are documented with appropriate initials.

Final Evaluator's Signature: \_\_\_\_\_

Final Evaluator's Printed Name/Unit #: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

### Agency Certification

I certify that (candidate name) \_\_\_\_\_ has met all requirements for qualification in the above position and that such qualification has been issued.

Certifying Official's Signature: \_\_\_\_\_

Certifying Official's Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

(Initial only one line as appropriate)

\_\_\_ 1) The Candidate has successfully performed all tasks in the PTB for the position. I recommend the Candidate be considered for qualification of the position.

\_\_\_ 2) The Candidate did not complete certain tasks in the PTB in a satisfactory manner and additional training, guidance, or experience is recommended.

\_\_\_ 3) The individual is severely deficient in the performance of tasks in the PTB for the position and additional training, guidance, or experience is recommended prior to another training assignment.

# Arizona SAR III Task Book

---

## Attachment 1-Recommended Personal Equipment List

The following is a list of equipment that are recommended to be carried in a 24-hour SAR pack. This type of pack is meant to allow the searcher to function effectively for 24 hours out in the field. Items may be on the person or in a backpack. This list is not all-inclusive, however, it is very extensive. Each SAR team leader or coordinator should identify items that are required equipment for their search areas and types of missions.

### First Aid-for personal use by crew members

- |   |  |
|---|--|
| 10-Acetaminophen or aspirin tablets           | 1-Splinter forceps, tweezers           |
| 10-Antacid tablets                            | 1-Scissors, multi-purpose              |
| 10-Antihistamine, 25mg Benadryl or equivalent | 1-Thermal Space Blanket                |
| 6-Antiseptic cleansing pads                   | 4-Sterile dressings (4x4 gauze pads)   |
| 1-Antiseptic ointment                         | 10-Water purification tabs or purifier |
| 1-Moleskin                                    | 2-Pair of latex gloves                 |
| 4-Roller bandage                              |  |

### Survival Items

- |  |                               |
|--|-------------------------------|
| 1-Candle, long burning                           | \$10 in coins and small bills |
| 4-Cotton swabs                                   | 1-Razor blade, single edge    |
| 5-10 ft-Duct Tape                                | 4-Safety pins, large          |
| 2-Leaf bags, Large                               | 2-Towelette or hand wipes     |
| 16-Matches in waterproof container               | 1-Whistle                     |
| 1-Plastic bag, zip lock, qt. size to contain kit |                               |

### Personal Equipment

- |   |  |
|---|--|
| 4-Plastic Bags, Zip lock, various sizes       | 1-Metal cup or pot                           |
| 1-Bandana, handkerchief                       | 1-Mirror, small                              |
| 1-Cap or other headgear                       | 50 ft-twine, sm. rope, or 550 paracord       |
| 2-Carabiner, locking gate                     | 1-Pace counter                               |
| 1-Clothes bag, waterproof                     | 1-Backpack to carry all equipment            |
| 1-Clothing appropriate for climate            | 1-Pad and pencil                             |
| 1-Clothing, extra set appropriate for climate | 2-Prusik cords (6 & 8 mm-6ft long)           |
| 1-Compass                                     | 1-Rainwear-durable                           |
| 2-Flagging tape, roll                         | 1-SAR personal identification                |
| 2-Flashlight or lantern                       | 1-Safety Rope 75 ft. (one rescuer life line) |
| 1-Extra batteries for flashlight/lantern      | 1-Shelter material, 8'x10'                   |
| 1-Footwear, sturdy                            | 1-Sterno or stove                            |
| 1-Grid reader (UTM)                           | 1-Socks, extra pair                          |
| 1-Gloves, leather palm                        | 1-Sunscreen, lotion or spray                 |
| 1-Insect repellent                            | 1-Tissue Paper                               |
| 1-Knife, multi-purpose                        | 1-Tracking stick                             |
| 1-Lip balm with sunscreen                     | 1-Watch                                      |
| 1-Measuring device, 18 in. minimum            | 2-Water container, at least 1 liter          |
| 1-Webbing, 20 ft. length of 1" tubular        | 1-Wire, 5-10 ft., 14 ga. Steel               |

### Optional SAR items

- |                            |                               |
|----------------------------|-------------------------------|
| 1-Altimeter                | 1-Rain cover, pack            |
| 1-Binoculars               | 1-Food, snacks                |
| 1-Foam pad                 | 1-Protractor                  |
| 1-Gaiters                  | 1-Hand held GPS               |
| 1-Clear glasses or goggles | Tracking stick/Hiking pole(s) |
| Hi-viz flagging tape       | Drinking water                |